



**Service Director – Legal, Governance and
Commissioning**

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Wednesday 12 August 2020

Notice of Meeting

Dear Member

Overview and Scrutiny Management Committee

The **Overview and Scrutiny Management Committee** will meet in the **Virtual Meeting - online** at **2.00 pm** on **Thursday 20 August 2020**.

This meeting will be webcast live and will be available to view via the Council's website.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light background.

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Overview and Scrutiny Management Committee members are:-

Member

Councillor Elizabeth Smaje (Chair)

Councillor Andrew Cooper

Councillor Harpreet Uppal

Councillor Andrew Marchington

Councillor Habiban Zaman

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of Committee

To receive apologies for absence of Members who are unable to attend the meeting.

2: Minutes of Previous Meeting

1 - 8

To approve the minutes of the meeting of the Committee held on 9 June 2020

3: Interests

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The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

4: Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

5: Deputations/Petitions

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), members of the public should provide at least 24 hours' notice of presenting a deputation.

6: Public Question Time

Due to current covid-19 restrictions, members of the public may submit written questions to the Committee.

Questions should be emailed to executive.governance@kirklees.gov.uk no later than 1000 am on 19 August June 2020.

In accordance with Council Procedure Rule 51(10) each person may submit a maximum of 4 written questions.

In accordance with Council Procedure Rule 11(5), the period allowed for the asking and answering of public questions will not exceed 15 minutes.

7: Our Council Plan

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The Committee will consider a report which provides information on the development of Our Council Plan, and how it builds on previous approaches. The final Plan will be considered for sign off by Council in October 2020. The report also provides an update on the Council's approach to communication in the context of the coronavirus pandemic.

Contact:

- Rachel Spencer Henshall – Strategic Director, Corporate Strategy Commissioning and Public Health
 - Kate McNicholas, Head of Policy, Partnerships and Corporate Planning
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8: Work Programme

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To consider items for inclusion in the Scrutiny Work Programme

9: Any Other Business

10: Date of Next Meeting

29 October 2020 at 1400
